

TERMS OF REFERENCE (TOR)

Engagement of a Consultant to train Country Stakeholders on Resource Mobilization and management in conjunction with International Experts.

Reference: CAADP-XP4 Activity 2.2.1

A. BACKGROUND

The Forum for Agricultural Research in Africa (FARA) is the apex organization bringing together and forming coalitions of major stakeholders in agricultural research and development in Africa. FARA is also the technical arm of the African Union Commission (AUC) and the African Union Development Agency (AUDA) formerly known as New Partnership for Africa's Development (NEPAD) on matters concerning agricultural research and innovation. In the second phase of CAADP (2014-2024), FARA is mandated to lead the operationalization of the Science Agenda for Agriculture in Africa (S3A) to achieve Priority one of the Science, Technology and Innovation Strategy in Africa (STISA) and to serve as convener for the AUC's Technical Network for Research and Extension (TNRE). In the first phase of CAADP, FARA was the lead continental institution responsible for the implementation of the Pillar IV (agricultural research, technology dissemination and adoption). FARA comprises the secretariat encompasses the secretariat and the forum (sub-regional research organizations and other stakeholders).

The African AR4D supra-national institutions¹ (AFAAS, ASARECA CCARDESA, CORAF, FARA), has secured resources from the Development Smart Innovation through Research in Agriculture (DeSIRA) of the EC to implement a 4-year project in Africa. In the context of this project, dubbed **Support Implementation of Science-Led and Climate-Relevant Agricultural Transformation in Africa (CAADP-XP4)**, Africa Regional and Sub-regional Organizations for Agricultural Research and Innovation will work collaboratively to link research and innovation with development initiatives to boost innovation in agriculture and food systems to make them more resilient to climate change and better responsive to development demands. Its objective is to enable agricultural research and innovation, including extension services, to contribute effectively to food and nutrition security, economic development and climate mitigation in Africa.

The overall objective of the CAADP-XP4 is to increase the contribution of Africa's regional and country level agriculture and food innovation systems towards achievement of climate relevant and sustainable

¹ The African Forum for Agricultural Advisory Services (AFAAS), the Association for Strengthening Agricultural Research in East and Central Africa (ASARECA), the Centre for Coordination of Agricultural and Development for Southern Africa (CCARDESA), the West and Central Africa Council for Agricultural Research and Development (CORAF/WECARD), and the Forum for Agricultural Research in Africa (FARA)

transformation of the continent's agriculture and food systems.

The specific objective is to improve the individual and collective capacities of the key supra-national agricultural research and innovation institutions in their support to countries to achieve the programme's overall objective, through (i) establishing and strengthening multi-stakeholder partnerships (including European institutions) for climate relevant innovation; (ii) strengthening policies, regional institutional arrangements and markets access; (iii) enhancing knowledge management for advocacy and decision support; and (iv) strengthening coordination (including planning, M&E and learning) and reporting.

An inherent element of CAADP-XP4 is to strengthen the collaborative mechanisms of the continental supra-national AR4D institutions to jointly mobilize financial resources through training in proposal development. The training in form of workshops and write-shops will involve international expertise who will provide technical assistance to regional, sub-regional and national stakeholders.

B. RATIONALE

The current and dominant funding mechanism by competition did not yield good results for African ARD organizations in terms of resources mobilization. The poor results is most due to weak capacity of African stakeholders to develop bankable and competitive proposals meeting donors' requirements. The only African ARD category that tried to fulfil the call requirements was universities. This is because proposals submitted through the competitive calls are still evaluated using the criteria of excellence instead of the potential impact that project can generate. Universities and research organizations have capacities to develop good proposals which is not the case of non-research stakeholders (NGOs, private sector, farmer organizations). With the concept of ARD where research and development form a continuum and where stakeholders are called to work in the same roof, the first step of bringing stakeholders and work together is to build their capacity to mobilize resources for joint activities.

FARA will capitalize and leverage on the past experience of resource mobilization of multi-stakeholder partnerships between Africans and Europeans under the PAEPARD project. Under this project, documented result showed that 1€ invested in capacity building leveraged €3.3.

C. OBJECTIVE OF THE ASSIGNMENT

The objective of this assignment is to build the capacity - through the training – of multi-stakeholders from CAADP-XP4 organizations in resource mobilization and management. The training will develop real cases of proposals which can be submitted to calls after adjustment.

D. SCOPE OF ASSIGNMENT

The assignment of the consultant will consist of the following tasks;

- i. Preparation of the agenda of the training which will last for 5 working days;
- ii. Preparation of the power point presentation related to proposal development and project management including the fiduciary component to be submitted to FARA prior to start the training;
- iii. Carry out the online training of around 30 multi-stakeholder participants (researchers, NGOs, Private sector) for at least five working days.
- iv. Support the participants to use the real case studies to develop 10 full proposals and provide post-training support of 5 days to finalize the proposals.



- v. Produce a training report documenting of process of the training with challenges encountered and recommendations for the improvement of the next trainings.

E. OUTPUT DELIVERABLES

This activity is expected to deliver the following outcomes:

1. A power point presentation of the training course and training materials customized to AR4D stakeholders.
2. At least 30 participants are trained and well equipped in resource mobilization and project management.
3. At least 10 draft proposals are developed and peer-reviewed by participants and the trainer.
4. A report on training in resource mobilization, project management and fiduciary is produced to help organizing other sessions.

F. DURATION OF ASSIGNMENT

Twenty (20) days consultancy days to carry out the training on resource mobilization and peer review proposals.

We expect the assignment, including proposals, to be completed by the first week of June 2021.

G. LOCATION OF THE ASSIGNMENT

The assignment will be fully home-based. The consultancy should ensure a strong internet connectivity and an innovative methodology that will maintain trainees in the training. The trainees will also be based at home.

H. PERFORMANCE CRITERIA

The Consultant is expected to undertake the services with the highest standards of professional and ethical considerations, competence and integrity. He/she is expected to deliver the outputs listed in Section C and D in a most effective and efficient manner within the assignment period stated in Section F of this document.

I. REPORTING

The Consultant will report to the Executive Director of FARA through the Director of Research and Innovation and the Lead Specialist Research, Policy and Investment. The consultant will meet online with the Director of Research and Innovation and the Lead Specialist Research, Policy and Investment and Quality Assurance Expert.

J. FACILITIES TO BE PROVIDED BY FARA

FARA will provide the following information and facilities to the consultant:

1. Names of participants
2. Invitation letters to participants to engage in the training.
3. Information on funding sources to supplement similar information held by the consultant
4. The zoom links throughout the training duration.

K. QUALIFICATION AND EXPERIENCE

The consultant must possess the following qualifications:

- a) The candidate to the assignment should possess advanced university degree in agriculture, business and administration, economics, economics, development studies or in any other domains related to agriculture or related disciplines.
- b) The candidate should have at least eight (8) years' experience in training on proposal development, project management and fiduciary systems with emphasis in the domain of agriculture and rural development.
- c) The candidate should have knowledge in major funders of ARD with focus on European Commission funding such as Horizon Europe, Horizon 2020, Science and Technology, etc.
- d) The candidate should have experience in project management frameworks/tools such as logical framework (log frame), theory of change, etc.
- e) The candidate should speak fluently both English and French without need of a translator.

L. APPLICATION PROCEDURES AND DEADLINE

Interested consultants may obtain further information at the address below during office hours 9h00 to 14h00 GMT. Submission of proposal on the assignment must be delivered to the address below on or before 3rd May 2021 to:

Email: recruitment@faraafrica.org

For further information and clarifications ONLY (please do not send applications to the address below):

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